

COMMISSIONERS COURT

Aransas County, Texas

Ray A. Garza, County Judge

Jack Chaney
Commissioner, Pct 1-1A

Leslie Casterline
Commissioner, Pct 2



Pat Rousseau
Commissioner, Pct 3

Robert Dupnik
Commissioner, Pct 4-4A

NOTICE OF REGULAR MEETING AND AGENDA

Notice is hereby given that a **Regular Meeting** of the above named Commissioners Court will be held on the **22nd DAY of DECEMBER, 2025 at 9:00 A.M. IN THE COUNTY COURT AT LAW COURTROOM LOCATED AT 2718 HWY. 35 N., ROCKPORT, TEXAS, 78382.** Persons with disabilities who plan to attend this meeting and who may need assistance should contact the County Judge's office at (361) 790-0100 two working days prior to the meeting so that appropriate arrangements can be made. **To watch the meeting, visit:** here <https://www.youtube.com/channel/UCTxprR-CFvaZfapOVcLeDWQ/live>. The following subjects will be discussed at this meeting:

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGES**
- IV. ROLL CALL AND CONFIRMATION OF QUORUM**
- V. CITIZENS TO BE HEARD**

At this time, comments will be taken from the audience on any subject matter that is not on the Agenda. To address the Commissioners, please sign the Public Participation Form located at <https://actxgov.seamlessdocs.com/w/ccpublicparticipation> or sign the Public Participation Form located on the table outside of the County Courtroom and deliver to the County Clerk before the meeting begins. Citizens who wish to speak on a matter included in this Agenda will be invited to speak when that particular matter is being deliberated by the Commissioners Court. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Please note, in accordance with the Open Meetings Act, Commissioners may not discuss or take action on any item that is not on the agenda.

VI. PRESENTATIONS AND PROCLAMATIONS

Presentations are scheduled in advance of the meeting and limited to fifteen (15) minutes unless other arrangements have been made with the Court.

VII. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Commissioners Court and will be enacted by one motion and no separate discussion of these items will occur unless a Commissioner or the County Judge so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. Acknowledge and accept donation of Steve Russell's original palette knife Sailor painting donated by Judge Burt Mills, valued at \$5,000, and to be placed in the new Courthouse – Judge Garza

2. Acknowledge and accept donation of Steve Russell's Railroad Depot giclee, valued at \$225 and donated by the Rockport Cultural Arts District to be placed in the new Courthouse - Jennifer Day/Judge Garza
3. Discuss, approve or disapprove accepting a donation to the airport from Jerry and Katrina Brown of a 1998 Ford Econoline Van valued at \$2,000.00, a table saw valued at \$100.00, and a drill press valued at \$100.00 – Mike Geer/Judge Garza
4. Acknowledge receipt of and record in the minutes of Commissioners Court – 2025 Continuing Education Transcript of Completion and Compliance with Texas Property Tax Code Section 6.23(d) for Anna Marshall, Tax Assessor-Collector – Anna Marshall/Judge Garza
5. Acknowledge receipt of and record in the minutes of Commissioners Court the District Judge's Salary Order for the County Auditor and Auditor staff for Fiscal Year 2026 – Jacky Cockerham/Judge Garza
6. Set Terms for Commissioners Court for 2026 [2nd and 4th Mondays (or Tuesday for Monday holidays) of each month, except for August when Court will be held every Monday] – Judge Pro-Tem Casterline/Judge Garza
7. Set Terms for Statutory County Court for 2026 (two terms – January to June and July to December) – Judge Bianchi/Judge Pro-Tem Casterline/Judge Garza
8. Set Terms for JP (Justice of the Peace) Courts for 2026 (one month terms beginning the fourth Monday of each month – Judge Dupnik, Judge McGinnis/Judge Pro-Tem Casterline/Judge Garza

VIII. COUNTY REPORTS AND RESOLUTIONS

9. Discuss, approve, or disapprove Appointments/Reappointments for a three-year term per Resolution R-30-2023A to the Aransas Pathways Steering Committee of the following:

Jim Farnsworth, Kayaks, reappoint
Steve Ferguson, Mater Naturalist – Mid-Coast Chapter, new appointee
Dr. Rebekah Rylander, birding, reappoint
Shelly Steckler, at-large/Aransas First, reappoint
Dr. Pam Stranahan, history, reappoint
Commissioner Rousseau/Judge Garza

IX. COUNTY ROADS AND FLOODPLAIN

10. Discuss, approve, or disapprove authorizing the County Judge to sign Order #O-21-2025 accepting encroachment at 210 Bermuda Drive and filing with the Aransas County Clerk's Office to attach to the Property Plat – Darrell Seibert/Judge Garza

I. CONTRACTS AND GRANTS

11. Discuss, approve or disapprove authorizing the County Judge to execute documents necessary to complete the Microsoft Enterprise Agreement True-Up Order, through SHI Government Services under the Texas Department of Information Resources Cooperating Contracts Program (DIR CPO), Contract No. DIR-CPO-5237 as required on each anniversary of the three-year agreement executed in December of 2023. No new monies – Collin Jackson/Judge Garza

12. Discuss, approve, or disapprove authorizing the procurement Nutanix, with required hardware, software, and support services to replace the current Broadcom VMware System and utilizing WayPoint as our reseller partner, to deploy and install the solution under the Interlocal Purchasing System “TIPS”, Contract #230105 and Texas Department of Information Resources Cooperative Purchasing Office Contract (TC DIR CPO) #5792 – Collin Jackson/Jacky Cockerham/Judge Garza
13. Discuss, approve or disapprove authorizing the County Judge to sign the Equipment Addendum to the AvFuel Aviation Fuel Supply Agreement – Mike Geer/Judge Garza
14. Discuss, approve or disapprove authorizing the Airport Manager and the County Procurement Specialist to solicit Engineering Requests for Qualifications (RFQ) for the Airport Fuel Farm Project – Mike Geer/Judge Garza
15. Discuss, approve or disapprove authorizing the County Judge to sign a two-year land lease agreement with Bushnell Aviation, Inc. for a surveyed parcel of approximately 1,096 square feet at the Aransas County Airport, Commencing January 1, 2026 – Mike Geer/Judge Garza
16. Discuss, approve or disapprove authorizing the County Judge to sign a two-year lease agreement with Bushnell Aviation, Inc. for approximately 3,300 square feet of hangar space at the Aransas County Airport, commencing January 1, 2026 – Mike Geer-Judge Garza
17. Discuss, approve or disapprove a request from Community Development to apply for the Q4 T-Mobile grant to fund a furniture purchase for the Aransas County Community Center Building, and research and apply for additional grant funding opportunities for furniture – Elle Morales/Judge Garza
18. Discuss, approve or disapprove that Garza/Bomberger & Associates (GBA) complete 100% aquarium design plans as presented by Roy Lewis on October 27, 2025, at the Aransas County Commissioners Court – Elle Morales/Judge Garza
19. Discuss, approve or disapprove accepting the Geotechnical Services Proposal from UES Professional Solutions 45 as the lowest-cost proposal received – Elle Morales/Jacky Cockerham/Judge Garza
20. Discuss, approve or disapprove Amendment No. 1 to the General Land Office (GLO) Contract No. 25-047-000-E868, as a contract to transfer funds in an amount not to exceed \$2,430,050.00 to Aransas County for the Gulf Intracoastal Waterway Beneficial Use of Material – CAP204 Project, and authorize the County Judge to sign all necessary documents – Jacky Cockerham/Judge Garza
21. Discuss, approve or disapprove accepting responsive Engineering firms for the On-Call Engineering Services Pool for Aransas County Capital Projects and creating a pre-approved pool consisting of the five (5) highest scoring Engineering Firms in each specialty with an initial term valid from January 1, 2026 through December 31, 2026, with one-year optional renewal with the approval of the Aransas County Commissioner’s Court – Darrell Seibert/Judge Garza
22. Discuss, approve or disapprove Hiring Resolution #R-42-2025 for the On-Call Engineering Services Pool for Aransas County Capital Projects – Darrell Seibert/Judge Garza
23. Discuss, approve or disapprove adoption of the Interlocal Agreement with the City of Rockport, Aransas County, and Aransas County Navigation District related to the City of Rockport’s Tax Increment Reinvestment Zone (TIRZ) #1 and authorize the County Judge to sign the agreement – Commissioner Rousseau

XI. PLANNING AND BUDGET

24. Discuss, approve or disapprove the November 2025 Treasurer's Report – Alma Cartwright/Judge Garza
25. Discuss, approve or disapprove new job descriptions for the County Attorney's support staff. These job descriptions provide for cross coverage between support staff positions for the Administrative Assistants, Legal Assistant, Lead Paralegal, Paralegal, and combines the main duties of the Office Manager and Victim Assistance Coordinator. This helps reach the goals expressed by the salary study of having accurate and proper job descriptions – Amanda Oster/Judge Garza
26. Discuss, approve or disapprove job placement of newly approved job descriptions with current staff to: Legal Assistant & VAC 2 - Kristy Silva 16-2; Office Manager and Victim Assistance Coordinator – Sara Bell 21-2; Lead Paralegal – Sabrina Austell 19-6; Paralegal – JoAnn Juarez 18-8 – Amanda Oster/Judge Garza
27. Discuss, approve or disapprove the 2026 Grant and Financial Policies as presented:
 1. Section 3 and Economic Opportunities Policy
 2. Code of Conduct
 3. Fraud Detection
 4. Fixed Asset Methodology
 5. Aransas County Environmental Grant
 6. Fund Balance
 7. Aransas County Financial Policy and Procedures
 8. Cash Handling
 9. GASB 34 Uncollectible Receivables Policies
 10. Excessive Force Policy
 11. Civil Rights Policy
 12. Hazard Communication PolicyJacky Cockerham/Judge Garza
28. Discuss, approve or disapprove Resolution R-41-2025 Adopting the Section 3 and Economic Opportunities Policy – Jacky Cockerham/Judge Garza
29. Discuss, approve or disapprove the 2026 Internal Control Policy for the System Award Management (SAM) Procedures – Jacky Cockerham/Judge Garza
30. Discuss, approve or disapprove the November 2025 Auditor's Monthly Report – Jacky Cockerham/Judge Garza
31. Discuss, approve, or disapprove Accounts Payable and Payroll/Payroll Liabilities – Jacky Cockerham/Judge Garza

XII. REPORTS FROM COMMISSIONERS, ELECTED OFFICIALS, AND DEPARTMENT HEADS – NO ACTION WILL BE TAKEN

At this time, Commissioners will provide reports or updates on committee assignments and Elected Officials and Department Heads may provide reports or updates related to advisory boards, fee reports, and more.

XIII. REPORTS ABOUT ITEMS OF COMMUNITY INTEREST – NO ACTION WILL BE TAKEN

At this time, Commissioners Court will receive reports and updates from Commissioners, County Judge, and County staff related to items of community interest such as: expressions of thanks, congratulations, or condolences; information regarding holiday schedules or closures; honorary or salutory recognition of a public official, employee, or a citizen; reminders about upcoming events; reports on public events attended by Commissioners, County officials, and/or employees; and any announcement involving an emergency or imminent threat to public health and safety that arose after the posting of this Agenda.

XIV. CLOSED SESSION

Convene into a Closed Session in accordance with Texas Government Code §551.071, 551.072 – 551.076, 551.086, 551.087, 551.089 to consult with counsel Marsha Perez of Chaves, Obregon & Perales, LLP, or other retained Counsel, on matters related to any items posted on this agenda, and receive legal advice about pending settlement offers, or other attorney-client privileged matters that may be discussed in an Executive Session, including, but not limited to, the items listed below:

- i. The Downtown Anchor Project, including the County's permissible actions under its various contracts and reports on proposed mediations, insurance claims, and /or formal review; and
- ii. Discuss personnel matters and update the Court on future plans involving this personnel matter, pursuant to Section 551.074 of the Texas Open Meetings Act, PERSONNEL MATTERS; CLOSED MEETING
 - a) This chapter does not require a governmental body to conduct an open meeting:
 - 1) To deliberate the appointment, employment, evaluation, reassignment duties, discipline of dismissal of a public officer or employee, or
 - 2) To hear a complaint or charge against an officer or employee
 - b) Subsection a) does not apply if the officer or employee who is the subject of the deliberation or hearing, requests a public meeting.
- iii. Shell Ridge Road Project, including the County's existing and anticipated contractual obligations; compliance with grant, regulatory, and permitting requirements; and options available to the County.

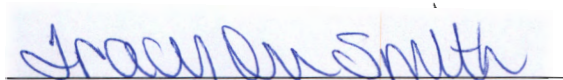
XV. OPEN SESSION

32. Reconvene into Open Session
33. Discuss and take action on matters discussed in Closed Session – Marsha Perez/Judge Garza

XVI. ADJOURNMENT

CERTIFICATION

It is hereby affirmed that this **NOTICE OF MEETING and AGENDA** was duly posted at the Aransas County Courthouse at least three (3) business days preceding the scheduled time of said meeting on enclosed bulletin boards inside and outside of the Courthouse that are readily accessible to the general public twenty-four (24) hours each day and also on the Aransas County website, in compliance with the Texas Open Meetings Act and Texas Government Code §551.043.



Tracy Orr Smith, Executive Assistant
Aransas County Judge's Office
Tel: 361-790-0100

FILED FOR RECORD

AT 03:50 PM

Dec 16 2025

MISTY KIMBROUGH
COUNTY CLERK, ARANSAS CO., TEXAS